

PERSONAL ITEMS LIST
Permitted For Purchase by Caretaker
For Residents of Dorothy Kirby center

All clothing and shoes must have resident's name labeled on the inside in **Black**
Items with any **RED, BLUE, ORANGE** or **PURPLE** will not be accepted in **DKC**

Daily Clothing for Girls and Boys:

- **Blue Jeans:** Levi's 501, Lee or Arizona ONLY (No wide leg, loose or baggy pants allowed. No extra pockets) **Three pair**
- **Belt:** (Will be issued only by DKC, not by caretaker.) **One**
- **Sweat Pants and Sweat Shirts: Light Gray ONLY**
NO POCKETS. (NO CUT OFFS) Two Pair
- **Sweat shorts: Light gray ONLY above the knee.**
NO POCKETS. (NO CUT OFFS) Two Pair
- **Pull-over sweat shirt. Light gray ONLY. NO HOOD. One**
- **Polo Shirts: White or light gray—NO POCKETS. Two**
- **T-Shirts: All white or light gray (long or short sleeve)—NO POCKETS**
Ten combined
 - **Pajamas (Cotton):** Two piece pants or short set. (NO tank tops, muscle shirts or lingerie) **One set.**
 - **Robe: White ONLY. (Must be terry cloth and at least KNEE LENGTH or LONGER.)**

Undergarments:

Boys

- White socks: (Crew socks ONLY)
(Not to go over calf) **Ten pair**
- White boxer shorts. **Ten pair**

Girls

- White socks: **Ten pair**
- White cotton full brief panties
- White full cup bra/sport bra. **Ten**

Toiletries: GLASS CONTAINERS ARE NOT PERMITTED

One each of the following:

- Shampoo
- Conditioner
- Hair spray (NON AEROSOL ONLY)
- Lotion
- Shaving cream
- Deodorant
- Toothpaste
- Toothbrush (NO RED, BLUE, ORANGE or PURPLE)
- Hair brush and comb: non-wooden and no rattail handle.
(Black or White ONLY)
- Hair Scrunches: Black or White ONLY. **Five allowed**
- Hair Gel
- Hair grease
- Hand/face soap
- Body wash

Shoes:

**ALL BLACK, ALL WHITE OR BLACK AND WHITE INCLUDING EMBLEMS,
WHITE SHOELACES ONLY. NO EXCEPTIONS.**

The only brand name tennis shoes acceptable at Dorothy Kirby Center are:
(One pair of tennis shoes)

Pro Wing (Payless)
Spaulding
Pony
Vans
Reebok

Shower Shoes: V-strap or slip-on thongs. One pair
House Slippers: Cloth or rubber flip-flops (Black or White only)
No name brands. No corduroy. One pair

Miscellaneous:

Laundry Detergent
Towels and wash cloths: (No Red, Blue, Orange or Purple. Pastel colors ONLY)
Two of each
Blankets and Bed spread/Comforter: (Must be approved by staff)
One of each

**ALL PERSONAL ITEMS MAY BE BROUGHT IN MONDAY – SATURDAY DURING
FAMILY GROUP ONLY. ITEMS ARE GIVEN TO THE REGULAR COTTAGE STAFF
FOR APPROVAL BEFORE THEY ARE GIVEN TO RESIDENTS.
NO PERSONAL ITEMS WILL BE ALLOWED INTO THE FACILITY ON SUNDAYS.
EXCEPT FOR HIGHLY UNUSUAL CIRCUMSTANCES AND IF PREVIOUSLY
ARRANGED BY THE COTTAGE TEAM.**

**RESIDENTS MUST RETURN FROM "HOME FOR DAYS" EXACTLY HOW THEY
LEFT AND MAY NOT RETURN WITH ANYTHING NEW. THIS INCLUDES
JEWELRY, ACRYLIC FINGERNAILS, HAIR PIECES, EXTENTIONS, BRAIDS,
WEAVES AND CLOTHING. HAIRCUTS MUST BE PRE-APPROVED BY COTTAGE
TEAM AND FRONT DESK NOTIFIED BEFORE RESIDENT LEAVES THE FACILITY.**

**ONCE AGAIN, ANY ITEM CONTAINING RED, BLUE, ORANGE OR
PURPLE WILL BE REJECTED. THIS INCLUDES THE SOLES OF
TENNIS SHOES.**

DOROTHY KIRBY CENTER PERSONAL ITEMS LIST

Permitted Items for purchase by Caretaker for residents of Dorothy Kirby Center (DKC) must comply with the following requirements:

- **DKC will NOT accept items with any red, blue, orange or purple.**
- All clothing and shoes must have residents name labeled on the inside in black
- All personal items may be brought in Monday through Saturday only
- Items are to be given to regular cottage staff for approval before they are given to residents
- NO personal items will be allowed into the facility on Sundays except for highly unusual circumstances and if previously arranged by the Cottage Team
- Residents must return from “Home for Days” exactly how they left and may not return with anything new. This includes jewelry, acrylic fingernails, hair pieces, extensions, braids, weaves and clothing. Haircuts must be pre-approved by Cottage Team and Front Desk notified before resident leaves facility.

Qty. **DAILY CLOTHING FOR GIRLS AND BOYS**

3	Blue Jeans: Levi's 501, Lee or Arizona only. No extra pockets, wide leg, loose or baggy pants; must have zipper only.
1	Belt: Not permitted – will be issued by DKC only, not by caregiver
2	Sweat Pants and Sweat Shirts: Light grey only. No pockets, no cut offs.
2	Sweat Shorts: Light grey only - must be over the knee. No pockets, no cut offs.
1	Pull-over Sweat Shirt: Light grey only. No hood, no pockets.
2	Polo Shirts: White or light grey only. No pockets
10	T-Shirts: All white or light grey – long or short sleeves. No pockets.
1	Pajamas (Cotton): Two-piece pant or short set. No tank tops.
1	Robe: White only – must be terry cloth and at least knee length or longer
1	House Slippers: Cloth or rubber flip-flops – black or white only. No name brands, no corduroy.
1	Shoes: All white, all black, or black and white including emblems only. White shoe-laces only. No red, blue, orange or purple, including the soles of the shoes. NO EXCEPTIONS. The only brand name tennis shoes acceptable at DKC are: Vans, Reebok, Champion or Airwalk

Qty. **BOYS UNDERGARMENTS**

10	Socks: White crew socks only, not to go over calf.
10	Boxers: White boxer shorts only.

Qty. **GIRLS UNDERGARMENTS**

10	Socks: White crew socks only, not to go over calf.
10	Panties: White cotton full brief panties only.
10	Bras: White full cup bra/sport bra only.

TOILETRIES – GLASS CONTAINERS ARE NOT PERMITTED

Qty.

5	Hair Scrunchies: Black or white only.
1	Body Wash
1	Hair Spray: Non-aerosol only.
1	Toothpaste
1	Toothbrush: No red, blue, orange or purple
1	Hair Brush and Comb: Non-wooden handles only. No rat-tail handles. Black or white only.
1	Shower Shoes: V-strap or slip on thongs

Qty.

1	Shampoo
1	Conditioner
1	Hand/Face Soap
1	Lotion
1	Shaving Cream
1	Deodorant
1	Hair Gel
1	Hair Grease

MISCELLANEOUS

Qty.

2	Towels: No red, blue, orange, purple. Pastel colors only.
2	Wash Cloths: No red, blue, orange, purple. Pastel colors only.

Qty.

1	Laundry Detergent
1	Blanket: Must be approved by staff
1	Bed Spread / Comforter: Must be approved by staff